

## **YOUTH EVALUATION AND THERAPY**

***Dr. Kathryn M. Keithly, MA, PPS, L.E.P***  
***P.O Box 293 Aromas, CA 95004***  
***831.687.8626***

## **PSYCHOLOGICAL SERVICES AGREEMENT**

This document contains important information about the Dr. Keithly's professional services and business policies.

**PSYCHOLOGICAL SERVICES** – Assessment and Psychotherapy Psychological assessment usually involves interviewing you to find out the details of the problem which is being assessed and administration of a number of psychological tests designed to measure different kinds of psychological factors like IQ, personality, academic skills, memory, problem solving, and others. The tests are scored and interpreted according to well researched standards and a report is written describing the findings and, often, the sorts of things you can do to help resolve the problem. Dr. Keithly will meet with you to discuss the test results and recommendations, and in all cases you may also have a copy of the written report.

This assessment would cover:

- Observations (one school or home observation)
- Interviews
- Testing (Examiner can review which assessments will be completed if requested)
- Report Scoring and Writing
- One meeting to review assessment 1 hour in length

Fee: \$ 3900

What is not covered is:

- Additional meetings and/ or observations.
- Extensive Background and Record Reviews
- Court Preparation and Testimony.
- Copies and additional billing preparations. \* not to include Superbill
- Over 15 min phone calls with client or shareholders.

Dr. Keithly will line item any additional costs. Fee is \$200 per hour. Estimate can be given after review of your child's case in requested.

## **BILLING AND PAYMENTS**

Entire invoice must be paid in full for Dr. Keithly to release evaluation, this should happen before a scheduled assessment review meeting.

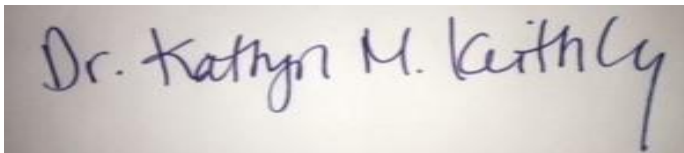
## INSURANCE REIMBURSEMENT

In order for you and Dr. Keithly to set realistic treatment goals and priorities, it is important to evaluate what resources you have available to pay for your treatment. If you have a health insurance policy, it will usually provide some coverage for mental health treatment. Dr. Keithly will fill out forms and provide you with whatever assistance we can in helping you receive the benefits to which you are entitled; however, you (not your insurance company) are responsible for full payment of Youth Evaluation and Therapy fees. It is very important that you find out exactly what mental health services your insurance policy covers. Please note that Dr. Keithly will not contact your insurance company for pre-authorization or determination of benefits; that is your job. You should carefully read the section in your insurance coverage booklet that describes mental health services. If you have questions about the coverage, call your plan administrator. I will happy to try to help you in understanding the information you receive from your insurance company. Due to the rising costs of health care, insurance benefits have increasingly become more complex. It is sometimes difficult to determine exactly how much mental health coverage is available. "Managed Health Care" plans such as HMOs and PPOs often require authorization before they provide reimbursement for mental health services.

*Superbills can be provide at no cost.*

### **ACKNOWLEDGMENT of RECEIPT of PSYCHOLOGICAL SERVICES AGREEMENT & CONSENT for PSYCHOLOGICAL SERVICES**

Your signature below indicates that you have received a copy of Dr. Keithly's Psycho-educational assessment agreement, have read the information in this document and agree to abide by its terms during your professional relationship with Dr. Keithly and consent to psychological assessment.



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Dr. Kathryn Keithly

Electronically signed 3/14/2023

Date: \_\_\_\_\_

Signature of Parent or Legal Guardian:

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Please print name of the child's who will be assessed